







# YOU CAN WORK IN THE FOLLOWING SECTORS ONCE YOU COMPLETE ACCA



- › Accounting and Public Practice
- › Financial Service and Consulting
- › Global Business Services and Outsourcing
- › Graduates, Placements and Internships
- › FMCG
- › Healthcare/NHS
- › Education and Training
- › Insurance
- › IT
- › Legal
- › Leisure and Hospitality
- › Management Consultancy
- › Manufacturing
- › Marketing and Advertising
- › Media and Entertainment
- › Not for Profit/Charity
- › Oil, Gas and Energy
- › Property and Construction
- › Pharmaceutical/Medical
- › Public Sector
- › Recruitment
- › Retail and FMCG
- › Transport and Rail
- › SSO/BPO/GBS
- › Telecommunications
- › Travel and Tourism

*You can work in any area of business as a FINANCE PROFESSIONAL  
as the most senior person*

# MINIMUM ENTRY REQUIREMENTS AND TIME

Anyone can join ACCA or FIA without any previous qualifications.

- › Foundations in Accounting (FIA qualification)
- › Or High school

# TEACHING HOURS AT EXCELLENCE TRAINING

We offer between 70 to 100 Hours of training for each subject of ACCA

# STRUCTURE OF THE EXAM

The first four computer-based exams consist of fifty multiple choice questions and a student has two hours to complete the exam. The written exams consist of a combination of knowledge and scenario-based questions.

***ACCA Pass Marks are 50  
Marks Out of 100 Marks.***

# COMPUTER BASED EXAMINATION

We are licensed to conduct the computer-based exams at our campus. The written exams will be conducted in British Council.

# STUDY MATERIALS

ACCA has two official publishers namely BPP and Kaplan. We use BPP for most of the subjects. We believe that the official study material is excessive and it is very hard for the student to grasp. Therefore, we recommend our own teachers' notes and guidance

# TIMING OF THE CLASSES

- › The morning batch class timings are between 09:00 am to 1:00 pm.
- › Evening classes are conducted between 06:30pm to 09:00pm.

# DEGREE HOLDER EXEMPTIONS AND OTHER QUALIFICATION HOLDERS

- › Business/Admin/Finance/Banking or accounting and finance degree holders with comparable assessed study may qualify for exemptions from up to first 9 papers of ACCA.
- › Certain higher education and professional qualifications will be assessed for exemptions, using ACCA's guidelines.
- › You can check exemptions here on ACCA website:  
<https://portal.accaglobal.com/accrweb/faces/page/public/accreditations/enquiry/main/EnqIns titutionsTable.jspx>





# STRUCTURE OF EXAMS AND SUBJECTS TO STUDY

Level	Subjects	Completion Award	Package Includes
Fundamentals	BT – Business & Technology	Certificate in Accounting and Business	Books + CBEs + Coaching hours + Revision Classes + Mock Exams + Class Video Lectures + Student Development Activities
	MA - Management Accounting		
	FA- Financial Accounting		
	LW - Corporate and Business Law	Advanced Certification in Accounting and Business	
	PM - Performance Management		
	TX (UK) - Taxation		
	FR - Financial Reporting	UK Oxford Brookes Degree (Based on Project completion)	
	AA - Audit and Assurance		
	FM - Financial Management		
Essentials	Strategic Professionals	ACCA Membership on completing 13 exams	
	SBL - Strategic Business Leader		
	SBR - Strategic Business Reporting		
Professional	AFM - Advanced Financial Management	Convert to University of London MSc	
	APM - Advanced Performance Management		
	ATX (UK) - Advanced Taxation		
	AAA - Advanced Audit and Assurance		

## FIA - FOUNDATION IN ACCOUNTANCY

Level	Subjects	Completion Award	Package Includes
Level 2	FA1 Recording Financial Transaction	Level 2 Certification Foundation in Accountancy	Books + CBEs + Coaching Hours + Mock Exams + Student Development Activities
	MA1 Management Information		
Level 3	FA2 Maintaining Financial Records	Level 3 Certification Foundation in Accountancy	
	MA1 Managing Costs & Finance		



# FEE AND DISCOUNT POLICIES

## ACCA (ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS)

Subjects		Fee per Subject			Total Fee	Completion Award
		Tuition Fee	Books Fee	Exam Fee (GBP)		
BT – Business & Technology		2,000	300	£86	8,700	Certificate in Accounting and Business
MA - Management Accounting						
FA - Financial Accounting						
LW - Corporate and Business Law		2,600	300	Not Included	17,400	Advanced Certification in Accounting and Business
PM - Performance Management						
TX(UK) - Taxation						
FR - Financial Reporting						
AA - Audit and Assurance						
FM - Financial Management						
SBL - Strategic Business Leader		2,900	300	Not Included	16,000	ACCA Membership on Completion 13 Exams
SBR - Strategic Business Reporting						
AFM - Advanced Financial Management						
APM - Advanced Performance Management						
ATX (UK) - Advanced Taxation						
AAA - Advanced Audit and Assurance						
		<b>Total</b>			42,100	

Books + CBEs + Coaching Hours + Revision Classes + Mock Exams + Class Video Lectures + Student Development Activities

## FIA (FOUNDATION IN ACCOUNTANCY)

Subjects		Fee per Subject			Total Fee	Completion Award
		Tuition Fee	Books Fee	Exam Fee		
FA1	Recording Financial Transaction	1,400	300	500	4,400	Level 2 Certification in Foundation
MA1	Management Information					
FA2	Maintaining Financial Records	1,400	300	500	4,400	Level 3 Certification in Foundation
MA2	Managing Costs & Finance					
		<b>Total</b>			8,800	

# PAYMENT TERMS

## CASH OR INSTALLMENTS

The customer can either pay in cash or in installments. In case of cash payment, the customer will get 10% cash payment discount. Alternatively, the customer can pay in installments in which case he/she will have to pay at least the first installment before starting the classes. The rest will be payable in two equal monthly installments.

## EARLY REGISTRATION

Customer can also pay us in the early dates and get a 10% discount for every month before the start of classes.

## GROUP REGISTRATION / STUDENT REFERRAL

5% discount on tuition fee for each person in the group.  
10% discount for each student referred with complete registration.

# ACCA ONLINE REGISTRATION AND SUBSCRIPTION FEE

Initial registration fee: £81  
Annual subscription fee: £81  
Based on the ACCA website.



***Excellence Training Centre  
has become the market leader in  
Professional Accountancy Courses  
in Doha in a very short span of  
time due to our superior quality  
and customer service.***



## WHY EXCELLENCE TRAINING CENTRE?

### FULL TIME TEACHERS, GUARANTEED QUALITY

Because of our higher ratio of full-time teachers, we are able to provide more number of hours for each subject which helps increase the pass rates substantially. Furthermore, full time teacher come more prepared leading to a more effective class.

### CONVENIENT TIMINGS

We offer classes in the evening as well as in the weekends, which helps to fulfil the demand of both working and non-working people.

### HELPLINE SERVICE

We encourage our teachers to give out contact details to the students so that where any student has any problem, he/she can contact the teacher directly.

### MORE NUMBER OF COACHING HOURS

We offer up to 100 coaching hours for each subject. That gives a lot of time for revision at the end of the course which helps greatly to increase the pass rates.

### COMPETITIVE PRICES

Our prices are quite competitive even after no compromise in quality.

### GUARANTEED PASS

For all students who attend more than 90% of the classes and pass 3 mocks, we guarantee pass. That means if a student fails to clear the exam the first time around, we do not charge them any tuition fee the next time for the same paper but if these conditions are not met then 25% of the fees has to be paid.

# COMPLAINS PROCEDURE

If you have any complaints or suggestions please talk to anyone in the management.  
If you want to remain confidential please write to [info@excellence.qa](mailto:info@excellence.qa)

## CONTACT DETAILS OF LECTURERS

NAME	EMAIL
Zuhaib Sabir	<a href="mailto:zuhaib@excellence.qa">zuhaib@excellence.qa</a>
Hasham Abbasi	<a href="mailto:hasham@excellence.qa">hasham@excellence.qa</a>

## ACCA CONTACT DETAILS

You can contact ACCA through various channels listed below.

### ACCA connect messaging service

You can send ACCA a message online to going to the link below.

<http://www2.accaglobal.com/contacts/connect/>

### 24-hour telephone helpline and fax

+44 (0)141 582 2000

+44 (0)141 582 2222

### Email Address


You can always contact ACCA on the following email address. Please give 10 days for a response to come. [info@accaglobal.com](mailto:info@accaglobal.com)



 Al Nuijah, Bilal Bin Rabah Street, Villa #22, P.O.BOX 90949, Qatar.

 44360225 / 33088137 / 777 03137

 [info@excellence.qa](mailto:info@excellence.qa) [www.excellence.qa](http://www.excellence.qa)

 [facebook.com/ExcellenceDoha](https://www.facebook.com/ExcellenceDoha)

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